

2026-2027

Student and Parent Handbook

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Who are the students we serve?

We provide educational opportunities for students with language-based learning disabilities/differences (LD). Language-based learning disabilities include Dyslexia, Dysgraphia, Dyscalculia, and OWL (Oral and Written Language impairment). Students may also have ADHD, executive function deficits, or other learning challenges. Students who struggle with reading, writing, and math are taught in an educational environment that provides multisensory methodologies, repetition, additional time, and opportunities to ensure mastery of content before moving on.

In both Language Arts (Reading and Writing) and Math, we use evidence-based, multisensory, structured, sequential methodologies that are critical for students with language-based learning challenges to achieve academic success. The methods we employ allow our students to see, hear, and touch/write simultaneously to develop a conceptual understanding of the rules of our language in both English and Mathematics. In addition, students work toward mastery through explicit, sequential instruction, which ensures they develop the skills necessary to move on to the next concept.

Our students are intellectually capable, emotionally healthy, and motivated to learn, but require remedial instruction in foundational educational skills such as reading, writing, spelling, math, listening, and speaking.

Our class sizes are small so that our highly skilled staff can understand each student's needs and tailor instruction to the individual learner. Students will achieve significant academic gains at READ Academy thanks to talented, passionate educators and curricula designed for their learning. Each student presents unique learning needs and develops at their own rate. While we see a marked improvement in students, we do not make guarantees of progress or success.

Our program aims to close the educational gap so students can return to their preferred school setting. In general, students are with READ Academy for 3 years, but this can vary depending on the size of the educational gap and the amount of repetition required. In addition, students who excel in our small group environment may stay to earn their high school diploma. As a WASC Accredited institution, READ Academy provides our high school students with UC/CSU College Board A-G credits allowing them to a pursue post-secondary education as desired. READ Academy admits students of any race, color, gender, or ethnic origin.

READ Academy's Approach

READ Academy offers a multisensory approach to learning that allows our students to succeed. Multisensory instruction employs all learning pathways — seeing, hearing, touching, writing, and speaking.

At READ Academy, we teach to mastery. Students must demonstrate a high level of understanding before we progress them to the next set of skills. This approach can seem very slow, especially in contrast to the traditional one. Many of our students come from schools that require them to learn at the pace set by the Common Core and their curricula. However, our students need more time and practice to fully integrate the skills they have learned. Therefore, we design our lessons to match our students' skill levels and learning paces. We do our best to introduce appropriate grade-level content where applicable; however, because our classes are remedial, we do not follow the Common Core.

We offer a complete academic program, including Language Arts (Reading and Writing), Science, History, Mathematics, and Physical Education. The staff draws on their diverse training to infuse these subjects with games, collaborative problem-solving opportunities, critical thinking, and a variety of projects. In these classes, we see the talents of our many artists, strategists, outside-of-the-box thinkers, and athletes shine.

The dedicated faculty at READ Academy realizes that our students are individuals, full of gifts and strengths. They deserve the tools to reach their fullest potential. Because our students are taught in the way they learn best and given time to master concepts, their academic confidence soars. When students believe in themselves, they become critical thinkers who succeed in school and life once they are ready to leave READ Academy.

Policies

Attendance

Excellent attendance is critical for all students, particularly those with learning differences (LD). It is expected of our students for many reasons:

- *Students with LD learn better with consistent routines and predictable structure.*
- *Students with LD need daily repetition of procedures and frequent reinforcement. This systematic, guided repetition from our trained staff is the backbone of our approach.*
- *Teachers design lessons and assign homework based on their observations of students in class that day. Our teachers cannot send home worksheets that could make up for the specialized learning that takes place in the classroom.*
- *Excessive absences and tardies interrupt learning and prevent students from achieving academic goals.*
- *Attendance is compulsory in the state of California, and READ Academy is required to keep careful records.*

California Education Code defines an excused absence for record-keeping purposes as being a day missed due to:

- *Illness*
- *Imposed quarantine*
- *Having medical, dental, or optometry services*
- *Attending the funeral services of an immediate family member*
- *Attending IEP testing or meetings*
- *Mental health needs (per California AB 2098)*

Any other absence is considered unexcused. We understand that unavoidable absences do occur. If your child becomes ill or injured, please do not send them to school. If a child has been diagnosed with a contagious disease (such as COVID-19, chickenpox, strep throat, pink eye, etc.), please notify the office so that precautions can be taken and a notification sent home.

Maximum Amount of Absences

Reporting Absences:

Parents are asked to call (916) 258-2080 or email attendance@readacademy.com by 8:30 a.m. each day their child is absent. If the school has not been contacted by then, the Attendance Office will email regarding any absences that have not yet been cleared. Students whose absences remain unverified will be marked as unexcused.

Early Release for Appointments:

If a student needs to leave early for an appointment, please notify the office in advance so the student can be ready for pick-up.

Absence Limits:

Each student is allowed a maximum of eight (8) absences per semester.

- Absences will be recorded as unexcused unless the Attendance Office is notified of the reason within 24 hours of the absence.
- Unexcused absences are reflected as an IC (Incomplete) or a 0 in the gradebook.
- Once a student records eight (8) absences in a semester, a doctor's note will be required to excuse any further absences. All additional absences will be marked as unexcused without a doctor's note.

Additional Notes:

- Unused absences do not roll over to the next semester.
- After six (6) absences, a letter will be sent to notify parents/guardians.

- Upon the ninth (9th) absence, a meeting with the Administrator my be required to discuss possible solutions.
- If more than ten (10) absences occur, a meeting will be held to discuss potential disenrollment from READ Academy.
- Students who are disenrolled remain responsible for that month's tuition charges. Refunds for the month of disenrollment will not be provided.

Additional Tutoring Requirements:

Students who demonstrate frequent absenteeism or miss too many consecutive days may be required to complete additional after-school tutoring at the current READ Learning Center rate of $75 per session.

Extended Absences Due to Medical or Mental Health Conditions

READ Academy recognizes that some students may experience medical or mental health conditions — including but not limited to chronic illness, anxiety, depression, or other psychological conditions — that require an extended or recurring period away from school. While we are deeply committed to supporting our students' overall well-being, we must also ensure that the academic integrity and structure of our program are maintained for all students. We will work with you to provide modifications to the assignments and/or additional time for your student to complete work to enable them to earn the required credits for each class.

Documentation Requirements:

For any absence, pattern of absences, tardies, or early departures that are expected to extend beyond the standard eight (8) absence limit and are related to a medical or mental health condition, a detailed letter from a licensed physician, psychiatrist, psychologist, or licensed therapist must be provided to the Attendance Office prior to or within 48 hours of the beginning of the extended absence period. This letter must include:

- The student's diagnosis or condition (general terms are acceptable to protect privacy, but must be specific enough to justify the absence pattern)
- The expected duration of the absence period (e.g., "two weeks," "ongoing through [date]," or "indefinitely pending reassessment")
- The frequency of anticipated absences, tardies, or early departures (e.g., daily, several times per week, as-needed)
- A clear explanation of why the student is unable to attend school during this time
- The treating provider's name, contact information, and license number
- An estimated return date or a commitment to provide updated documentation at regular intervals (no less than every 30 days for ongoing conditions)

Documentation must be resubmitted if the condition changes, the duration is extended, or absences continue beyond the originally stated period. Failure to provide updated documentation will result in absences being recorded as unexcused.

Note: READ Academy reserves the right to request clarification or additional documentation from the treating provider. A general note stating only "please excuse [student] from school" will not be accepted as sufficient documentation for extended absences.

Academic Expectations During Excused Extended Absences

READ Academy's instructional model is built on daily multisensory, structured, and sequential learning that cannot be fully replicated outside the classroom. However, students on approved extended medical/mental health absences are still expected to maintain engagement with available coursework to the best of their ability.

Student Responsibilities:

- Students are responsible for monitoring and completing all assignments posted to Google Classroom on the days they are absent.
- Assignments must be submitted by the posted due date unless an alternative deadline has been explicitly communicated by the teacher in advance.
- Failure to complete and submit available Google Classroom assignments will result in a grade of zero (0) or an Incomplete (IC) for those assignments. No exceptions will be made retroactively.
- Students/parents are expected to communicate with teachers in a timely manner regarding any questions about posted material.

Teacher Responsibilities and Limitations:

- Teachers will not create, modify, or provide additional materials, packets, or individualized assignments beyond what is already posted on Google Classroom.
- Teachers will not provide one-on-one tutoring, phone instruction, or video instruction during a student's extended absence.
- Teachers will not reteach missed lessons upon a student's return except as part of the normal classroom routine.
- Any additional academic support needed as a result of extended absences may be addressed through the READ Learning Center's tutoring services at the current rate of $75 per session.

Upon Return:

- Students returning from an extended absence should expect to re-engage with the current classroom curriculum at the level the class has progressed to during their absence.

- A brief re-entry meeting with the teacher and/or administration may be arranged to support a smooth transition back to the classroom.
- Extended absences — even those that are medically excused — may impact a student's academic progress and placement. Administration reserves the right to review continued enrollment if absences significantly compromise a student's ability to benefit from READ Academy's program.

All documentation and communications related to extended medical or mental health absences should be directed to the Attendance Office at attendance@readacademy.com or by calling (916) 258-2080.

Planned Absences

Our academic calendar provides many breaks during the school year. We encourage families to schedule travel plans during our days off. The student's absences will be marked as unexcused and applied to the maximum allowance for the semester. Teachers will not provide makeup work or packets to be completed during unexcused absences such as for vacations, family events, etc. READ Academy HIGHLY DISCOURAGES planned absences.

Early Release / Tardy Policy

Being on time and prepared for class is essential to each student's academic success. The early release/tardy policy aims to promote personal responsibility and address patterns of tardiness. While we understand that unforeseen circumstances may occasionally prevent timely arrival, it is the responsibility of both students and parents to ensure students arrive at school on time. We also understand that there are times when students need to be picked up early for appointments and other obligations.

Please plan accordingly and allow extra time for traffic delays or other unexpected events. As all our students commute, parents must account for normal traffic patterns and delays in the Sacramento area. Whenever possible, please plan appointments outside of school time.

Students head to class at 8:28 a.m. to be prepared for instruction by the 8:30 a.m. start time. A student is considered tardy if they are not seated at their desk by 8:30 a.m. A student is considered to have early release if they miss more than 30 minutes of class time.

Early Release/Tardy Limits:

Students are allowed eight (8) early release/tardies per semester without penalty. Early releases/tardies will be recorded as unexcused unless the Attendance Office is notified of the reason within 24 hours.

- Unused limits do not carry over to the next semester.

- Unexcused early releases/tardies are reflected as an IC (Incomplete) or a 0 in the gradebook. A doctor/dentist/appointment notification will excuse the student.
- After six (6) early releases/tardies, a letter will be sent to notify parents/guardians.
- Upon the ninth (9th) early release/tardy, a meeting with the Administrator will be required to discuss possible solutions.
- If more than ten (10) early releases/tardies occur, a meeting will be held to discuss potential disenrollment from READ Academy.

Additional Expectations:

Students who leave early or arrive late not only miss critical instructional time but also disrupt the learning environment for others and create additional work for the teacher. Students who are chronically late may, at the administrator's discretion, be asked to sit out of the current lesson until the next class transition to minimize classroom disruption.

We appreciate your cooperation and commitment to supporting a focused, uninterrupted learning environment for all students.

Arrival & Departure

Arrival time is 8:00–8:28 a.m. There is no direct supervision on campus or in the yard until 8:00 a.m.

Classes start promptly at 8:30 a.m. Students go to their classrooms at 8:28 to be ready for the start of class. Students may not be dropped off until the teacher on duty has opened the front doors/gates unless attending BeforeCare.

Students may be dropped off at the curb in front of the building's main entrance. This is a drop-off zone only. Please do not park or leave your vehicle unattended at the curb. Please park and walk into the main entrance if you need to speak with Staff.

Departure: School is dismissed at 2:55 p.m.

Students will remain with teachers in front of the school. Parents may come to the front doors to pick up their students if they arrive early; otherwise, the teacher will dismiss students to their parents' cars. A student may only leave with people named on their emergency card or with previously arranged adults.

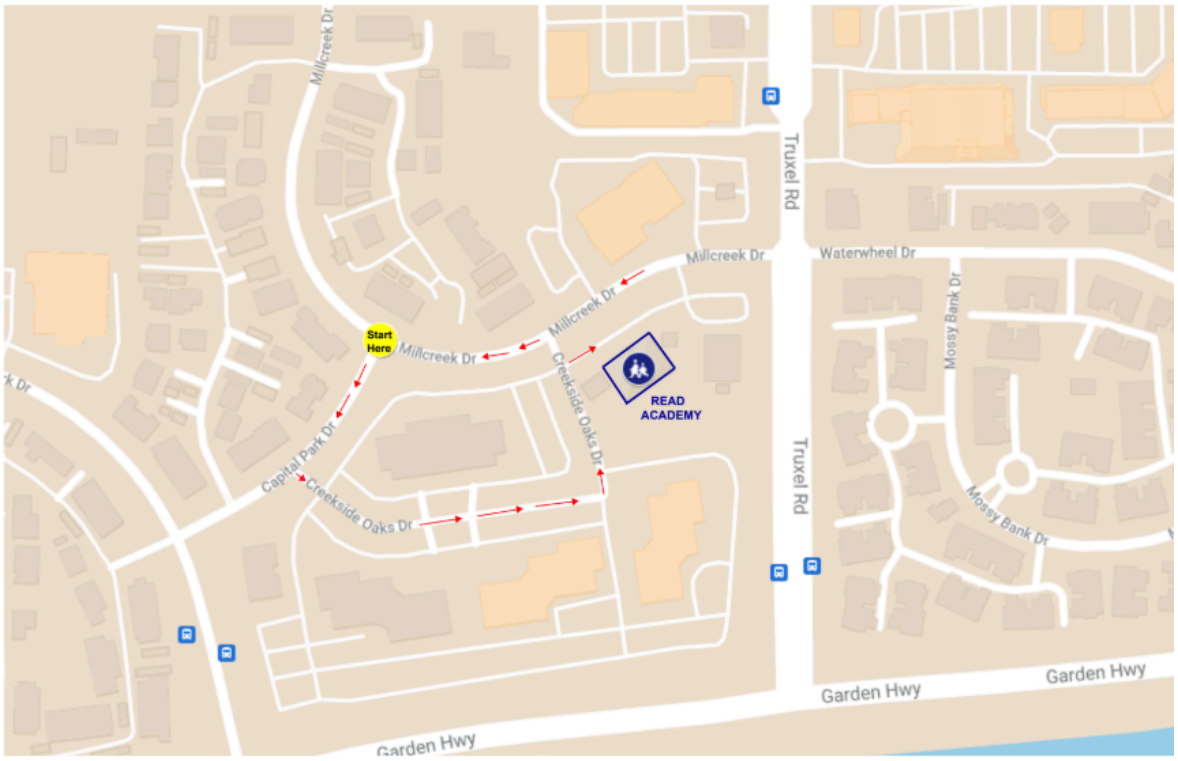
Call or email the office to inform the school if someone else will pick up your child. We will ask for a picture ID. We cannot release a student to anyone without the parent/guardian's prior permission.

Students who are not picked up by 3:00 p.m. will be admitted to Aftercare.

Pick-Up Procedures

A map of the business park we are associated with is included so you can see the flow of traffic required, IF there is a backlog at Millcreek and Creekside.

- The entrance to our property is located at Creekside Oaks Drive on the west side of the school. (Do NOT enter from the ChildTime parking lot).
- If you arrive before 2:55 p.m., please enter at Creekside Oaks Drive and proceed through our parking lot to the East end of the property near ChildTime.
- Students must enter their vehicle from the sidewalk side of the parking lot. Students are not permitted to weave in and out of cars to be picked up in the parking areas.
- Once the lot line is full, please follow the directions on the map to go around the business park to enter our property from the southwest side of the school.
- Continue West on Millcreek Drive.
- Turn left on Capital Park Dr.
- Turn left into the business park on Creekside Oaks Dr.
- Follow the road towards the READ Academy play area to join the queue in the pick-up line.
- Pick-up currently takes approximately 10 minutes to release all students. Feel free to arrive later for the pick-up to mitigate traffic congestion, or park until the traffic clears.



Carpool Arrangements

If your student will be regularly picked up by another family as part of a carpool arrangement, written authorization must be submitted to the office in advance. READ Academy is not responsible for transportation arrangements made between families. All carpool drivers must be listed on the student's emergency card and must present a valid photo ID upon request.

BeforeCare/AfterCare

We offer beforecare services as early as 7:30. If additional time is required, please contact the office to make arrangements. Aftercare services from 3:00 p.m. until 5:00 p.m. Care is available for a fee of $15/hour/child. If possible, please provide advance notice of at least one hour before dismissal for same-day aftercare needs by calling the front office or signing up at drop-off. During Aftercare, students will be invited to complete homework and engage in fun indoor and outdoor activities and games directed by the afterschool Staff. READ Learning Center bills for aftercare separately from tuition paid at READ Academy.

Field Trips

READ Academy does not participate in school-led field trips. Information on parent-guided field trips may be shared between READ Academy PTO and its families to facilitate the participation of as many families as possible.

Emergency Procedures & Health

A "consent to treat" agreement must be on file before attendance on campus. Without this properly completed form, necessary treatment must be delayed until a parent can sign for treatment at a hospital or doctor's office. This form will only be used when parents cannot be reached in an emergency.

Illness

Students with any kind of infectious disease or condition, such as childhood communicable diseases, infections of the eyes, etc., must receive proper treatment and be cleared before returning to school. A note from the physician should be presented to the school office regarding any limitation of activities or special considerations.

If your child becomes ill at school, the office will call you to pick up your child. While we will do all we can to make your sick child comfortable, we do not have the facilities to care for ill students for a prolonged period of time. If you cannot pick up your child immediately, please arrange for a neighbor or relative to take charge. Do not send ill

children to school. Please consider others, as sick children may spread their illness to other students, teachers, and staff.

Known Medical Conditions

Some students have medical conditions, such as diabetes, asthma, allergies, etc., that may require special attention during school hours. This information must be on file in the office and communicated to the classroom teacher.

Assistance with Medication

Students cannot keep medication on hand at school except for EPI-Pens and asthma inhalers (notify the Staff and indicate on your student's medical card). READ Academy has a small supply of Tylenol, Advil, Benadryl, and Cough drops should a student require them. Parental permission will be obtained before administering any over-the-counter medications. If a student needs to take medication continuously for a non-episodic medical condition, parents must inform the school of the type of medication, dosage, and the supervising physician's name (Ed. Code 49480).

Parents must provide the school with a written request and instructions for administering medication. For prescribed drugs, instructions from the physician must be provided (Ed. Code 49423). We strongly encourage parents to notify the office of any changes in the medication administered at home. A doctor's note is required for changes in those administered at school.

Injury or Accident

Any child injured at school should report to the teacher in charge immediately. In case of any injury or accident, we will make your child comfortable and call you directly if a severe injury occurs. An email notice will be sent home if any treatment (ice pack, bandage, etc.) is required.

Immunizations

Students will not be admitted to school without documentary proof that she/he has been immunized (Health & Safety Code 3385, 3386, 3389).

Visitors on Campus

Visitors are welcome to our school with prior notice. We ask that these guidelines be followed to reduce interruptions:

- All visitors, including parents, must check into the office.

- To observe or visit a class, arrangements must be made with the office before the visit. At least one day's notice is requested.
- A request to visit on a particular day or time may be denied to prevent excessive or untimely interruptions to the class; however, an alternate day or time will be offered.

Photography & Video Policy:

To protect the privacy of all students — particularly given the sensitive nature of our students' learning needs — photography and video recording on campus are restricted. Parents and visitors may not photograph or record other students without the explicit written consent of those students' parents or guardians. Recording of any kind inside classrooms is prohibited without prior administrative approval. School events may be photographed for personal family use; however, images that identify other students should not be shared publicly, including on social media platforms.

Restroom Policy

Students are to respect the restrooms at all times. There are separate facilities for boys and girls. Students are encouraged to use the restroom during passing periods, the morning break, and lunchtime. Students will be encouraged to use the restroom at these times except in urgent situations.

Payment Policy

Payment is due on the 1st of the month for parents engaged in a monthly plan. Parents will receive an invitation to our payment portal in Flexpoint. Here you can manage payment type, payment dates, and set up the required autopay. If the monthly payments are not made promptly, a $25 late charge will be assessed for each open invoice on which a payment is late. Students with account arrears beyond 60 days may be subject to disenrollment procedures.

For current tuition rates and fee schedules, please contact info@readacademy.com. Tuition rates are reviewed annually, and families will be notified of any changes no later than 60 days before the start of the new school year.

Withdraw/Disenrollment

Voluntary Withdrawal

If a family chooses to withdraw their student from READ Academy, written notice must be submitted to the Office Administration a minimum of 30 days prior to the intended last day of attendance. Tuition is due through the end of the notice period regardless of the student's last day of attendance. No refunds will be issued for the month in which the student withdraws.

Records Release

Upon written request, READ Academy will release student records to parents/guardians and, with written consent, to receiving schools or educational providers. Records will be provided within 10 business days of a completed written request.

Involuntary Disenrollment

As noted in the Attendance section, students who accumulate more than ten (10) absences or tardies in a semester may be subject to disenrollment. Additional grounds for involuntary disenrollment include non-payment of tuition, repeated violation of school policies, or parent/guardian conduct that is detrimental to the school community. Students who are disenrolled remain responsible for that month's tuition. Refunds for the month of disenrollment will not be provided.

Academics

Language Arts

READ Academy's Language Arts department instills and nurtures a desire to learn. Our 130-minute daily Language Arts lessons give students the tools to read (decoding, spelling, vocabulary, fluency, and comprehension), write, organize, and advocate for themselves.

Wilson Reading System (WRS)

One of the most effective tools we use is the Wilson Reading System. This Structured Literacy method utilizes the Orton-Gillingham Approach to teaching reading skills and development for dyslexic learners. This research-based, multisensory teaching approach simultaneously uses three learning channels: auditory, visual, and kinesthetic-motor. The approach teaches to the intellect and provides a language learning experience that is complete, thorough, and integrated. It is a supportive instructional program that encourages academic competence, effective work habits, and self-discipline.

Each WRS lesson promotes student success through explicit, structured, sequential, and multisensory instruction. The purpose is to build a solid foundation in speaking,

reading, spelling, and writing to encourage students to gain independence and take ownership of their academic success.

Institute for Excellence in Writing (IEW)

Like reading, dyslexic and/or dysgraphic students require explicit, sequential, multisensory writing instruction. IEW teaches the most reluctant writer to become a proficient writer. In addition, our students may need direct printing and/or cursive instruction and will be required to develop their keyboarding skills. Each student will be guided on proper letter formation and finger placement for keyboarding and being mindful of capitalization and punctuation. Handwriting skills are challenging to remediate after 3rd grade; however, continued instruction and time to develop these skills will allow our writers to be more confident with practice. All our students have 2.25 hours of Language Arts instruction daily.

Making Math Real (MMR)

Mathematics presents problems for dyslexic learners but can be incredibly challenging for students with dyscalculia. Learning math can be confusing and frustrating for students with a language-based learning difference. Math is a language of its own; therefore, our students need explicit instruction and the time required to master each new concept.

Math is a highly symbolic language with a precise vocabulary that relies on quick access to memorized facts. The abstract symbols of math can be complicated for students who struggle to assign meaning to symbols. Learning facts is a huge challenge for most of our students. While many of our students can understand math conceptually, most struggle with the precision, diligence, and memory required to succeed in it.

We use the Making Math Real approach in all our math classes at READ Academy. Making Math Real is a multisensory, structured, and incrementalized approach to teaching math. Students begin by building a concrete model of the math they are learning and are led to the connection between the concrete and the abstract symbols. Additionally, the 9-lines® symbol imaging approach to memorizing facts has proven highly effective with our students. As with our Language Arts classes, we teach mastery of math before moving on to the next concept.

Homework

Homework is an integral part of the daily reinforcement of concepts learned at school. The purpose of homework is INDEPENDENT PRACTICE, which solidifies concepts in a way that can’t be done if someone is helping. Teachers will only assign homework that students can do without help.

Our teachers use homework as an assessment tool to see what a student can do when there is no teacher or classmate to share the prompts. Students who can perform independently at home have demonstrated mastery of a concept.

Parents, siblings, friends or AI technology must not do the students' homework. When someone else does a student's homework, it sends the message that the student cannot do it. Teachers might falsely believe a student has mastered a concept and assign something too hard. If a child has genuine difficulty with the homework content, don't hesitate to contact their teacher.

Parents may help with homework by reading directions, reviewing examples together, offering encouragement, and establishing a regular homework routine.

Note on Science and Social Studies Homework: Science and Social Studies are taught at or near grade level, as our students are fully capable of engaging with and understanding these concepts even when their reading, writing, or math skills are still developing. Because of this, homework in these subjects may present a literacy or writing barrier that is separate from the student's actual comprehension of the material. In these cases, parents are encouraged to serve as a scribe or reader as needed — reading questions or passages aloud to the student and writing down the student's spoken answers on their behalf. The goal is to assess your child's understanding of the content, not their ability to decode or transcribe it. Please do not supply answers or guide your child toward a response; allow them to formulate their own answer and simply remove the reading or writing obstacle for them.

Class Placement

READ Academy places students in classrooms based on age and academic abilities. The grade from their previous school determines a student's grade. READ Academy will not retain students. Students entering READ Academy must be entering 2nd grade and, at most, 12th grade by the first day of the academic year.

Students are placed in classes based on standardized assessments and in-class assessments. Students will be assessed to establish a baseline at the beginning of their first year and at the end of their last year. This will document the academic growth a student achieves during their time with READ Academy and help determine if an IEP or 504 is required for a student to enter mainstream education (if that is the desired outcome).

Each year, teachers are assigned classes based on the needs of our student body. They adapt their curriculum to their class's academic needs. It is not unusual to have the same teacher more than once. This does NOT mean a child is repeating a grade or has been retained. Our Staff invests much thought into placing your child with the

teacher and classmates that will best serve their learning. Teacher requests are discouraged, as our students need to adapt to change and be flexible in their learning.

As a school designed for remediation and to help students develop grade-level skills as quickly as possible, it is common for students to change classes mid-semester and possibly several times a year. While this may seem unsettling to parents, it is critical to allow students to develop at their own pace and to instill confidence in their ability to succeed academically. We will do our best to notify parents of a change, but know that your student's schedule will always be available on the Gradelink app.

Summer Program

Our students work hard to acquire new skills during the regular school year. For many of our students, the long summer break can undermine that growth and cause them to lose hard-won knowledge. The summer program is a half-day, four-week course aimed at helping students retain the skills they have worked on and help avoid the dreaded "summer slide." For this reason, we strongly urge families to register their children each year.

Learning Community

READ Academy strives to create a positive, nurturing learning community where students can develop confidence and academic skills. As members of this learning community, all Staff, students, and families adhere to specific school and school events guidelines. These guidelines provide an environment of mutual respect and minimal distraction.

Appearance

Our goal is a learning environment where every student feels comfortable, safe, and ready to engage. Clothing should be clean, functional, and appropriate for a school day — allowing students to move, focus, and participate without distracting themselves or others. Cultural, religious, and natural expressions of identity are welcomed and respected at READ Academy.

Guiding Principle: If an item is clean, fits well, covers what it needs to cover, and doesn't send a message that excludes or harms others — it's likely a good fit for school.

Pants / Bottoms

Jeans, slacks, joggers, leggings, and sweatpants are all welcome.

Please avoid:

- Pants that drag, sag below the hips, or are significantly oversized.

- Rips or tears that expose skin above mid-thigh.
- Anything that leaves undergarments visible.

Dresses, Skirts & Shorts

All are welcome year-round. Length should reach at least mid-thigh when standing — roughly the length of a fingertip at the student's side (no more than 6 inches above the knee). Undergarments should not be visible at any time.

Tops

Midriffs must be covered.

Graphics, slogans, or logos that reference violence, gore, weapons, drugs, alcohol, tobacco, vaping, or hate speech — or that are sexually suggestive — are not permitted. Political apparel should be avoided to keep classrooms welcoming for everyone.

Shoes

Closed-toe shoes are required for everyday safety. Sandals, crocs and flip-flops are strongly discouraged.

Athletic shoes are required during PE — students are encouraged to bring a pair to change into on PE days.

Hair, Head Coverings & Accessories

All natural, cultural, and religious hairstyles and head coverings — including locs, braids, twists, afros, durags, hijabs, turbans, kufis, yarmulkes, and similar — are fully welcomed and protected.

Caps and beanies are permitted outdoors but your student may be asked to remove them if impeding instruction. Hoods must be down when wearing a hoodie inside. Jewelry and accessories should not be oversized, light-up, or noisemaking.

Grooming & Personal Care

Students must maintain healthy personal hygiene. Please go light on cologne, perfume, body spray, and scented lotions. Strong scents — pleasant or not — can trigger allergies, asthma, and migraines for classmates. Makeup and jewelry are welcome when they aren't a classroom distraction.

Spirit Days & Special Events

On designated Spirit Days, field trips, or special school events, modified dress guidelines may apply. Students will be notified in advance of any temporary changes to the dress code for these occasions.

Dress Code Enforcement

The Office Administration will determine whether or not the appearance meets the dress code. The same standards apply to all students regardless of gender, background, or identity. Dress code conversations are private and respectful.

First Violation:

Students who are not appropriately dressed will be given a respectful, private verbal warning and a school-provided cover so the student may remain in class. A parent or guardian will be notified the same day.

Repeated Violations:

Students who repeatedly violate the dress code must be picked up by their parents and may only return with proper attire.

Clothing Closet:

READ Academy maintains a small supply of donated clothing items for students who may not have immediate access to compliant attire. Students and families may request access confidentially through the school office. No student should miss instructional time due to a lack of resources.

Appeals:

Students or parents who believe a dress code ruling was applied unfairly may submit a written appeal to Administration within three school days. We will respond within five school days.

Food & Nutrition

We encourage families to consider a healthy diet that prepares the student's body and brain for all school activities. There are plenty of resources available about brain-healthy diets. We hope that parents will take advantage of the wealth of information available. Please let us know if you need support in this area.

To maintain consistent energy levels throughout the day, we ask that students not drink high-sugar, or caffeinated drinks. Please do not send students with sugary snacks, chocolate, candy, and other junk food for lunch or snack time. These foods cause energy crashes, preventing students from accessing the lessons. Generally, the closer the food source is to nature, the healthier it is for your student.

In addition, students are not allowed to share, sell, or trade food. Many families have well-planned diets, and food sharing disrupts their plans. We also have students with food sensitivities/allergies and must respect their limitations. The READ Academy staff

cannot systematically monitor any child's food intake, but we will gladly share our observations of a child's dietary intake.

Lunch

We have a pay-as-you-go lunch service four days per week. Orders may be placed through the Read Academy Lunch System found on the website by 8:00 a.m. on the day of service. Advance purchases are available; however, refunds or transfers to other days are unavailable for purchased lunches if your child is absent.

If not purchasing lunch, students must bring their lunch to school. Weather permitting, students eat at the picnic tables outside. During inclement weather, students will be inside the multipurpose classroom. There is a refrigerator and two microwaves available for student use. While monitored, students are expected to be respectful when using these appliances. Please supply students with all required utensils, napkins, beverages, and food. We have a minimal supply in case of occasional mishaps.

Birthdays/Celebration

We recognize the desire to celebrate holidays/birthdays for your students. A small treat is permissible and will be served during lunch or after school. Please coordinate with the Office Administration to deliver cookies, cupcakes, or other food items. We ask that it be an all-inclusive item. Please confirm the number of students and whether there are any food allergies.

Personal Items

Students may not bring personal items such as toys or playground equipment to school. If a student brings toys, sports equipment, crafting supplies, or any personal items, they will be held at the front office. Students are responsible for picking up at the end of the day. READ Academy is not responsible for any items lost or damaged at school.

Electronic Devices

No personal electronic devices are allowed during the school day. Students will be asked to turn in their cellphones, i-watches and other communication devices during morning drop-off and will be responsible for retrieving them after school. Teachers will confiscate devices if seen during the day.

Lost and Found

READ Academy is not responsible for any items lost or missing at school. All personal items should be labeled for return to the owner. Unlabeled items may be given to charitable organizations after school ends in June.

Discipline Policy

Our discipline aims to direct students toward acceptable behavior, which helps develop self-control and maintain the order necessary to achieve the desired academic and social growth. Students may be corrected for displaying behavior such as:

- Actions that disrupt the class or interfere with the child's learning process or their classmates.
- Actions that could cause physical or emotional harm to the child or their classmates.
- Actions in direct violation of a well-explained school or classroom rule.
- Willful disrespect toward a teacher or staff member.

Progressive Discipline

READ Academy generally follows a progressive discipline approach. The steps below represent a general framework; the severity of the behavior may result in skipping steps at the administration's discretion.

1. Verbal warning from the teacher
2. Teacher-assigned consequence (e.g., loss of privilege, seat change)
3. Office referral
4. Detention or behavior contract (with parent notification)
5. Suspension
6. Expulsion

Bullying, Harassment, and Language

Swearing, cursing, vulgar language, mocking, taunting, or verbal harassment is unacceptable. Harassment in the form of racial or ethnic slurs, discrimination, hazing, intimidation of others, or engaging in hate acts/remarks and all other verbal or physical conduct of a racial, ethnic, or otherwise offensive nature will result in suspension and/or expulsion.

Sexual harassment is not tolerated and will be handled appropriately by the administration. Depending on the severity, it may result in suspension and/or expulsion.

Prohibited unlawful harassment includes, but is not limited to, the following behavior:

- Verbal conduct includes epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations, or comments.
- Visual conduct includes derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures.
- Physical conduct such as assault, unwanted touching, or blocking normal movement.
- Retaliation for having reported or threatened to report harassment.

Cyberbullying

Bullying, harassment, or threatening behavior directed at members of the READ Academy community through electronic means — including social media, texting, or online platforms — is subject to the same disciplinary standards as in-person conduct, even if the behavior occurs outside of school hours. Reports of cyberbullying involving READ Academy students should be brought to the administration immediately.

Detention/Suspension/Expulsion

The administration and faculty are responsible for maintaining discipline and a climate conducive to effective instruction in the school. Detentions or behavior contracts may be assigned by teachers or by the administration, as deemed necessary, with notice given to parents. In severe cases, the administration may temporarily suspend students from school. Suspensions will be counted as unexcused absences. If appropriate, the administration may recommend students for expulsion.

Theft

Theft of personal property in and around the school campus is unacceptable and violates civil law. The administration will handle theft appropriately, including suspension, expulsion, and/or police involvement.

Weapons

Students who possess or claim to possess, use, threaten to use, or display a weapon at school or a school event shall be subject to discipline up to and including expulsion and involvement of civil authorities. Possession includes, but is not limited to, having a weapon on school property or at a school-sponsored event.

Weapons include, but are not limited to:

- Firearms
- An air gun, BB, or any weapon designed to discharge a projectile, slingshot, or similar devices

- Any knife
- A stun gun
- Any explosive device, including fireworks
- Any martial arts weapons such as stars, nunchuck, etc.
- Pepper Spray and mace
- Facsimiles of any weapon listed above

Drugs, Alcohol, Tobacco/Vaping

- Drugs, alcohol, tobacco use, and vaping are strictly prohibited in and on campus. A first offense will result in immediate suspension.
- Depending on the severity or recurrence, expulsion and involvement of civil authorities may follow.
- Students may not have paraphernalia in their backpacks or on their persons.

Conflict Resolution

There are times when students, teachers, parents, Staff, or administrators are in conflict. When this happens, we ask that the following procedure is followed:

1. First, go to the person with whom you have a problem. Ninety percent of the time, issues are resolved at this primary level.
2. If the problem is not resolved with the party concerned, both parties should go to the Director of Staff and Student Affairs for resolution.
3. If the problem is not resolved, all parties should go to the Administrator for resolution.
4. The Administrator’s decision should be considered final.

Backpack and Personal Property Search Policy

READ Academy reserves the right to search student backpacks, bags, lockers, and personal belongings when there is reasonable cause to believe that a student possesses items that violate school policy or pose a threat to the health, safety, or welfare of the school community.

Searches may be conducted by the Administrator, the Director of Staff and Student Affairs, or other school personnel and will be carried out with respect for student dignity. A second staff member will be present as a witness.

Students are expected to cooperate fully with any search conducted under this policy. Refusal to comply will itself be treated as a disciplinary matter and may result in

suspension. Items found to violate school rules will be confiscated and, where required by law, turned over to law enforcement.

Parents or guardians will be notified promptly following any search. Students and families should be aware that by enrolling at READ Academy, they acknowledge the school's authority to conduct reasonable searches in the interest of maintaining a safe learning environment.

Technology Policy

Technology is used at READ Academy to promote learning. The use of technology that inhibits learning or distracts from learning is a violation of acceptable use. Students should:

- **Respect and protect the privacy of others:** use only your assigned accounts; do not use or copy passwords if you are not authorized to do so; do not distribute private information about yourself or others.
- **Respect the security of our computers and network:** report any security threats or risks to a teacher; do not destroy or damage resources that do not belong to you.
- **Respect intellectual property:** do not infringe on copyrights (no illegal copying of music, games, or movies); do not plagiarize text.
- **Respect the principles of community:** communicate on the internet only in kind and respectful ways; report threatening or uncomfortable material to the teacher; do not intentionally access, transmit, copy, or create mean or illegal material.

Damages

Students are financially responsible for any digital or physical damage they cause. This includes, but is not limited to, damage to technology owned by READ Academy, school staff, and fellow READ students. Knowingly introducing viruses or other malicious software via input devices is also considered damage.

Consequences for Inappropriate Technology Use:

- Disciplinary action
- Technology accounts may be suspended
- Files on the school storage are subject to review at any time without cause. Files on personal devices may be checked with reasonable cause and with the user's knowledge.
- Repeated infringements could result in suspension or other consequences.

Technology use is a privilege all users in the community should appreciate and respect.

Social Media & Photography Policy

Out of respect for the privacy of our students and families, READ Academy asks all community members — including parents, guardians, and visitors — to observe the following:

- Do not post photographs, videos, or identifying information about other students on any social media platform, website, or public forum without the express written consent of that student's parent or guardian.
- Do not post negative, disparaging, or confidential information about READ Academy students, staff, or families in any public or semi-public forum. This includes private Facebook groups, neighborhood apps, and review sites.
- School communications and student records are confidential. Sharing emails, progress reports, or other school communications publicly is a violation of community trust and may have legal implications.
- Parents who have concerns about the school are encouraged to follow the Conflict Resolution and Grievance procedures outlined in this handbook rather than airing grievances on social media.

READ Academy reserves the right to take appropriate action — up to and including disenrollment — when a parent's or student's social media conduct is harmful to the school community or the privacy of its members.

AI Technology Policy

The use of artificial intelligence tools — including but not limited to ChatGPT, Claude, Gemini, Copilot, and any similar generative AI application — is strictly prohibited on all academic work submitted at READ Academy. This includes homework, essays, problem sets, projects, code, take-home assessments, and any other assignment completed for a grade, regardless of subject or grade level. Any work found to involve AI assistance will receive a grade of zero with no opportunity for resubmission.

Students who are unsure whether a particular tool is permitted must ask their teacher before using it. Violations will be documented in the student's academic record and may result in further disciplinary action for repeated offenses. By enrolling at READ Academy, students and their families agree to uphold this policy in full.

Additional Information

Mandated Reporter Notice

All READ Academy staff members are mandated reporters under California Penal Code § 11165.7. This means that any staff member who has a reasonable suspicion that a child has been subjected to abuse or neglect — including physical abuse, sexual abuse, emotional abuse, or general neglect — is required by law to make a report to the appropriate child protective agency immediately, or as soon as practically possible.

Mandated reporters are not required to investigate or confirm their suspicion before making a report. Reports are made in good faith, and staff members who report suspected abuse in good faith are immune from civil and criminal liability.

READ Academy does not require staff to notify parents or guardians prior to making a mandated report. In some circumstances, advance notification could endanger the child or compromise an investigation.

If you have questions or concerns about child safety, you may contact the Administration at info@READacademy.com or call (916) 258-2080. For general information about reporting child abuse in California, you may also contact the California Department of Social Services or your county child protective services agency.

Student Privacy Rights (FERPA / CPRA)

READ Academy is committed to protecting the privacy of student educational records in compliance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, and the California Privacy Rights Act (CPRA), to the extent each applies to our program.

Parent and Eligible Student Rights

Parents and guardians of students under the age of 18 (and students who have reached the age of 18, referred to as “eligible students”) have the following rights with respect to their student’s educational records:

- The right to inspect and review the student’s education records within 45 days of submitting a written request to the Administration.
- The right to request the amendment of education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student’s privacy rights. Requests should be made in writing to the Administration at info@READacademy.com.
- The right to provide written consent before READ Academy discloses personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by READ Academy to comply with FERPA requirements. The contact information for the relevant office is: Family Policy

Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202.

Records Disclosure

READ Academy does not disclose student education records to third parties without written consent from the parent or eligible student, except as permitted or required by law (e.g., in response to a subpoena, to school officials with a legitimate educational interest, or in health or safety emergencies). See also the Information Sharing section of this handbook for additional detail.

Non-Discrimination Policy

READ Academy of Sacramento does not discriminate on the basis of race, color, national origin, ancestry, ethnic group identification, religion, age, sex, gender, gender identity, gender expression, sexual orientation, marital or parental status, physical or mental disability, or any other characteristic protected by applicable federal or state law in the administration of its educational programs, admissions policies, financial aid, or any other school-administered program or activity.

This policy applies to all students, families, staff, applicants, and community members who interact with READ Academy.

Reporting Discrimination

Any student, parent, guardian, or staff member who believes they have experienced or witnessed discrimination should report the concern promptly to the Administrator. Reports may be made verbally or in writing to info@READacademy.com. READ Academy will investigate all reports in a timely and confidential manner and take appropriate corrective action where warranted. Retaliation against any individual who, in good faith, reports discrimination or participates in an investigation is strictly prohibited.

For matters involving discrimination by the school that are not resolved through the internal Grievance Procedure, families may also contact the California Department of Education or file a complaint with the U.S. Department of Education Office for Civil Rights.

Emergency & Disaster Procedures

The safety of our students and staff is READ Academy’s highest priority. The following procedures outline how we respond to common emergency situations. Staff are trained in these protocols and drills are conducted regularly throughout the school year.

Fire Drills

Fire drills are conducted a minimum of once per semester. When the fire alarm sounds, students and staff will immediately exit the building using the designated evacuation routes posted in each classroom. Students will assemble at the designated outdoor meeting area, where teachers will take attendance. Students will not re-enter the building until the all-clear is given by the Administrator or a member of the emergency response staff.

Earthquake/Drop-Cover-Hold-On Drills

In the event of an earthquake, students and staff are trained to Drop, Cover, and Hold On until shaking stops. Students will take cover under desks or against interior walls away from windows. Once shaking stops, teachers will assess for injuries and guide students to the outdoor assembly area. READ Academy conducts at least one earthquake drill per semester in compliance with California Education Code § 32001.

Lockdown / Shelter-in-Place

In the event of an external threat or law enforcement direction, READ Academy will initiate a lockdown or shelter-in-place procedure. During a lockdown:

- All exterior doors will be secured.
- Students will remain in their classrooms with doors locked and lights off.
- No one will be admitted to or released from the building until law enforcement gives the all-clear.

During a shelter-in-place (e.g., air quality emergency, nearby chemical incident), students will remain inside the building with windows and exterior doors closed. Parents will be notified as soon as it is safe to do so.

Emergency Notifications

READ Academy will communicate with families as quickly as possible in the event of an emergency using email, phone, and/or our school communication platform. Parents are asked to keep contact information on file current at all times. In a significant emergency, please do not call the school office, as phone lines must be kept available for emergency personnel. Information will be posted on our website at www.READacademy.com as soon as it is available.

School Closures

In the event of an unplanned school closure due to weather, air quality, public health concern, or other emergency, READ Academy will notify families as early as possible via email and our school communication platform. Please ensure your contact

information is up to date. For planned early releases or closures due to weather or air quality (AQI), families are encouraged to monitor local news and the school website.

Emergency Contacts

It is critical that each student's emergency contact information be kept current at all times. Please notify the office promptly of any changes to home, work, or cell phone numbers, or to the list of adults authorized to pick up your student. In a medical or safety emergency, READ Academy staff will attempt to reach the parent or guardian first, and will contact the listed emergency contacts if the parent/guardian cannot be reached.

Parents at READ Academy

The Staff of READ Academy recognizes that we are part of a team working together to help students thrive. Parents/Guardians are the primary caregivers and are the "coaches" of this team. Parents/Guardians see the complete picture of a student's life. Teachers and parents should strive to communicate effectively to share both positive and negative observations. The information shared can help the team determine additional ways to support the student.

Parent-Teacher Communication / Email and Texts

Parent-teacher communication is always encouraged. We ask that parents contact teachers during office hours and respect their private time. All our teachers can be reached via email and will respond within one business day. Teachers will not provide their personal email/telephone numbers. Should you need immediate assistance, please call the school line to reach the teacher.

Parent–Teacher Conferences

READ Academy schedules mandatory Parent-Teacher conferences once a year in November. Progress Reports are sent home two times per year. Semester Report Cards are sent home two times per year. Families considering transitioning to traditional education are encouraged to speak with the Administrator and teachers about their plans at the November conference. Our teachers have helped many students navigate the transition to a new school. Their insight can be beneficial.

Special Conferences

Sometimes, parents and Staff must meet outside of the regularly scheduled conferences. Either parents or Staff might initiate these meetings. Parents can contact the office or the teacher directly to set up a meeting. Parents are not permitted to meet

with a teacher unannounced. This is both to allow the teacher to prepare for the meeting and to protect the teacher's classroom prep time

Information Sharing

READ Academy families represent the diversity of California families. Single-parent families, separations, divorces, and guardianships make up a portion of our community. We hope both parents are involved in educating their student(s) at READ Academy. Our policy is to treat each parent equally, providing the same information. Unless READ Academy is provided with legal documentation that prohibits communication or a parent cannot be contacted, both parents will receive the same communication from the school. Separate conferences may be arranged if needed.

READ Academy will not share information about a student with anyone except the parents unless we are given express written consent to share specific details. Those we cannot communicate with include, but are not limited to, grandparents, car-pool parents, babysitters, doctors, or other practitioners. Please complete a consent form available in the office to authorize specific information sharing.

Public Sharing of Information

Out of respect for each student's privacy, we ask parents to refrain from discussing their student's educational or behavioral needs in front of others. While it is tempting to have a quick conversation with a staff member when dropping off or picking up, the public setting is not the appropriate place to discuss a child's needs. We also encourage parents to be aware of siblings, friends, and fellow students who may be nearby. For the student's sake, only the parent and the child should have access to any shared information.

Etiquette

Parents and Staff must work together in the child's best interest. To that end, parents and Staff are expected to recognize and support the school's policies. Courtesy and civility are essential to working together, especially concerning dealings between parents and READ Academy representatives.

We should be an example for our students in all our interactions. Therefore, the conduct of each member of our learning community, including parents and families, should be exemplary. The school staff recognizes that sometimes misunderstandings, disagreements, or mistakes occur. We encourage students, families, and Staff to bring these to the administration. We want to work together to create an environment of success for each student.

READ Academy reserves the right to have a child withdrawn from the school when the parent or guardian of that child is guilty of severe or persistent misconduct against a pupil, a member of Staff, another parent, or the school's reputation.

Parent Service & Volunteer Hours

As a small private school that receives no government funding, READ Academy depends on the active participation of our families. Parent involvement does more than help the school run — it strengthens our community, models engagement for our students, and directly supports the programs and events that make a READ Academy education possible. For this reason, every family is asked to be a contributing part of school life.

Each family is required to complete a minimum of three (3) volunteer service hours per school year. We have intentionally kept this commitment modest so that every family, regardless of schedule, can take part. Service hours may be fulfilled by any parent, guardian, or designated adult family member.

Ways to serve include, but are not limited to:

- Assisting with all-school events, celebrations, and Spirit Days
- Supporting PTO activities and fundraising campaigns
- Helping with classroom needs, prep, or materials (as coordinated with staff)
- Lending a hand with seasonal projects, donations to the Clothing Closet, or campus improvement days
- Other opportunities designated and approved by the school

Because many of our service needs fall outside the school day, there are options for families who cannot be on campus during school hours — including take-home projects, donation drives, and event support. If you are unsure whether an activity qualifies, please check with the office in advance.

Logging your hours: Families are responsible for recording their service hours in the manner provided by the school office. READ Academy determines which activities qualify and verifies hours completed. The Service Requirement must be fulfilled by the last day of the school year.

If hours are not completed: As outlined in the Registration Agreement, families who do not complete their required service hours by the end of the school year will be billed a service contribution in place of the unfulfilled hours. This is not intended as a penalty, but as a way to ensure every family contributes equitably to the community that benefits all of our students.

We are grateful for the time, energy, and care our families bring to READ Academy. Your participation makes a meaningful difference.

Grievance Procedure

READ Academy is committed to addressing parent and family concerns in a fair, timely, and respectful manner. If a parent or guardian has a concern that has not been resolved through normal communication channels, the following process should be followed:

1. **Informal Resolution:** Informal Resolution: Contact the teacher or staff member directly involved to discuss the concern. Most concerns are resolved at this level.
2. **Formal Written Complaint:** Formal Written Complaint: If the concern is not resolved informally, submit a written complaint to the Office Administration at info@READacademy.com. The complaint should describe the issue, the steps already taken, and the desired resolution.
3. **Administrative Review:** Administrative Review: The Administrator will review the complaint and respond within five (5) business days with a proposed resolution or a request for a meeting.
4. **Meeting:** Meeting: If a meeting is requested or necessary, it will be scheduled within ten (10) business days of the written complaint. Both parties will have the opportunity to present their perspective.
5. **Final Decision:** Final Decision: The Administrator's decision following the review process will be considered final.

READ Academy is committed to handling all grievances with discretion and respect for all parties involved.

Support Services

READ Academy teaches students using specialized approaches designed for dyslexic learners. Many students achieve significant academic gains while at READ Academy. Each student presents unique learning needs and develops at his/her rate. While we have seen a marked improvement in students, we do not make guarantees of progress or success.

The Staff at READ Academy is trained to meet the academic needs of students with reading, writing, and math deficits (dyslexia, dysgraphia, and dyscalculia). The Staff is not qualified to meet other needs many dyslexic learners have. These include, but are not limited to, psychological counseling, speech and language therapy, and occupational therapy. The Staff can share their observations of student behavior but cannot diagnose. The parents'/guardians' responsibility is to seek these services from appropriate providers.

IEP (Individual Education Plan)

READ Academy does not adhere to public school IEPs as a private school. Staff will complete assessment material as needed and on request but will not comment on progress toward goals or suggest new goals for Annual IEPs. Staff members do not attend IEP meetings.

Court

The Staff of READ Academy cannot appear in court on behalf of students, their families, or representatives. This includes but is not limited to court for custody hearings or disputes with school districts.

- Because leaving campus during the school day presents an extreme hardship for our small Staff, the Staff subpoenaed to appear in court will seek to schedule a time that does not disrupt the academic day.
- READ Academy will prepare documents subpoenaed for court and reserves the right to charge a processing fee of $150/hour with a minimum of 1 hour. Parents will be notified before document preparation begins, and an invoice will be provided upon completion.

Fundraising

READ Academy relies on tuition and fundraising for scholarships to cover the costs of our program as a private school. We receive no support from the federal, state, or local government. Income from tuition does not cover all our costs; therefore, fundraising is necessary to keep tuition as affordable as possible.

Donations from family and friends can be easily made by mailing a check to the office, made out to “READ Academy PTO” with “general donation” in the memo line. Funds not allocated to a specific item will be used as scholarship funds to help students attend READ Academy.

Annual Giving Campaign

Each year, READ Academy PTO plans fundraising campaigns. Donations can be made for specific items or to the scholarship fund. Fundraising ideas are welcome, and parent support is greatly appreciated.

READ Academy is grateful for the opportunity to partner with you in helping your child become a confident and compassionate critical thinker ready to become who they are meant to be. We look forward to a great year of growth and learning.

Acknowledgment

I acknowledge that I have read the “2026-2027 Student and Parent Handbook” in its entirety and agree to the conditions outlined.

Student Name (print): _____ Grade: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____